

# Train To Work MB



It's never too late  
to start or restart your career, and  
assistance is available now. For information,  
call the number below, and complete the free  
mail-in application inside.

**HGTC Continuing Education: 843-477-2020**

**Neighborhood Services 843-918-1062**





**HOSPITALITY** 9am-4pm, Monday-Thursday for two weeks. Training includes keeping guest rooms clean, safe and maintained, as well as training in a front-line position at a lodging property as a front desk representative. 48 hrs.

Length of Program	Certification Awarded	Training Location
2 Weeks	Certificate of Completion	Goodwill Ctr., 2164 Oakheart Rd., Myrtle Beach



**CULINARY/KITCHEN** 9am-4pm for 6 days, Monday-Thursday. Training includes knife skills, equipment operation, and proper safety techniques. Students will work alongside a Chef Instructor preparing various recipes. ServSafe Food Handlers Certificate included. 48 hrs.

Length of Program	Certification Awarded	Training Location
2 Weeks	ServSafe® Food Handlers Certificate	To Be Determined



**ELECTRICIAN ASSISTANT** 9am-4pm on Saturdays for 4 weeks. Students will learn the basics of Volts, Amperes, Ohms, common instruments and how to read a meter. Emphasis on tools and proper safety techniques. 24 hrs.

Length of Program	Certification Awarded	Training Location
Saturdays Only	Certificate of Completion Electric	HGTC, 209 Daytona Street, Conway



**PLUMBING ASSISTANT** 9am-4pm on Saturdays for 4 weeks. Students will learn the basics of plastic and copper pipe, common repairs and maintenance. Emphasis on tools and proper safety techniques. 24 hrs.

Length of Program	Certification Awarded	Training Location
Saturdays Only	Certificate of Completion Plumbing	HGTC, 209 Daytona Street, Conway



**CERTIFIED NURSE AIDE** 8:30am-2:30pm, Monday-Thursday for three weeks. Successful students will be eligible to take the State Nurse Aide Certification Exam. Training includes communication, interpersonal skills, infection control, safety & emergency procedures and basic nursing skills. Clinical hours are held at an off-site location. 100% attendance required. 100 hrs.

Length of Program	Certification Awarded	Training Location
3 Weeks	SC State CNA Certificate	HGTC, 243 Hemlock Avenue, Myrtle Beach



**RETAIL** 9am-4pm, Monday-Thursday for two weeks. Training includes basic math, common currency and credit cards; and how to spot a counterfeit bill; dealing with difficult customers; how to present themselves and the importance of customer engagement. 48 hrs.

Length of Program	Certification Awarded	Training Location
2 weeks	Certificate of Completion	Goodwill Ctr., 2164 Oakheart Rd., Myrtle Beach

# Train To Work MB

Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Gender: ☐ Male ☐ Female Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Check One: ☐ City Resident ☐ County Resident ☐ Other

Do you need additional tuition assistance? ☐ Yes ☐ No

Are you a high school graduate? ☐ Yes ☐ No

Are you receiving state benefits? ☐ Yes ☐ No

Are you a Veteran or Spouse of a Veteran? ☐ Yes ☐ No

Check your selected career track:

☐ Hospitality ☐ Culinary/Kitchen ☐ Electrician Assistant\*

☐ Plumbing Assistant\* ☐ Certified Nurse Aide\*\* ☐ Retail

Detach this panel and drop into any mailbox. No postage stamp required.

\* Certified Nurse Aide requires a background check prior to attending class.

This also requires a negative 2-step PPD test. Clinical Practice is at an offsite location.

\*\* Have you ever been convicted of a crime (including a misdemeanor)? ☐ Yes ☐ No  
NOTE: a "Yes" response will not automatically disqualify an applicant from employment consideration. Each application will be evaluated on an individual basis.

# Career Tracks are:

- ▶ **HOSPITALITY** 9am- 4pm, Monday-Thursday for two weeks. Training includes keeping guests' rooms clean, safe and maintained, as well as training in a front-line position at a lodging property as a front desk representative. **48hrs.**
- ▶ **CULINARY/KITCHEN** 9am-4pm for 8 days, Monday-Thursday. Training includes knife skills, equipment operation, and proper safety techniques. Students will work alongside a Chef Instructor preparing various recipes. **48hrs**
- ▶ **ELECTRICIAN ASSISTANT** 9am-4pm, Saturdays for 4 weeks. Students will learn the basics of Volts, Amperes, Ohms, common instruments and how to read a meter. Emphasis on tools and proper safety techniques. **Minimum of 4 students required. 24hrs.**

# Career Tracks Continued:

- ▶ **PLUMBING ASSISTANT** 9am-4pm on Saturdays for 4 weeks. Students will learn the basics of plastic and copper pipe, common repairs and maintenance. Emphasis on tools and proper safety techniques. **Minimum of 4 students required. 24hrs.**
- ▶ **CERTIFIED NURSE AIDE** 8:30am-3:30pm, Monday-Thursday for three weeks. Successful students will be eligible to take the State Nurse Aide Certification Exam. Training includes communication, interpersonal skills, Infection Control, Safety & Emergency Procedures and basic nursing skills. Clinical hours are held at an off-site location. 100% attendance required. **100 hrs.**
- ▶ **RETAIL** 9am-4pm, Monday-Thursday for two weeks. Training includes basic math, common currency and credit cards; how to identify counterfeit bills; conflict resolution; professional presentation and the importance of customer engagement. **48hrs.**

# Sponsorships

- ▶ CoastRTA- will provide bus vouchers & transportation.
- ▶ Goodwill & Horry-Georgetown Tech will serve as training sites.
- ▶ SC WORKS will serve as a referral source.
- ▶ City of Myrtle Beach will provide funding for stipends, tuition, books and all required tools.



# Recommendations/Requests

- ▶ \*Recommendation of \$20,000.00 for initial budget.
- ▶ Five of the program costs \$300.00 per student.
- ▶ Cost per student includes stipend and all required materials.
- ▶ CNA program costs \$500.00 per student, including scrubs and PPD test.
- ▶ \*Participants/applicants can be recommended by anyone; however, ALL participants MUST be city residents.
- ▶ \*NS will serve as City's representative and liaison (HGTC, Coast RTA, Goodwill and SC Works).